



**NORMANDY SCHOOLS**  
COLLABORATIVE

Mr. Marcus Robinson, Superintendent of Schools • 3855 Lucas & Hunt Rd. • St. Louis, MO 63121 • [www.normandysc.org](http://www.normandysc.org)

**Virtual Course Enrollment Form**

**Name of Student:** \_\_\_\_\_

**Requested Semester of Enrollment:** \_\_\_\_\_

**Current School:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

Parent/Guardian and Student please sign where indicated to confirm that you have read and understand the following statement:

I understand that in order to be successful in a virtual course, the student may be required to do the following: upload and download files (including audio, video, word documents, PDFs, JPEGs, etc.), check email on a daily basis, articulate and communicate questions via email, work independently, and prioritize assignments with multiple components.

**Parent Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

<b>Requested Courses</b>
<b>Brief statement providing rationale for virtual course request</b>

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**Approved for Enrollment**

The student has been approved to enroll in the following courses:

<b>Requested Courses</b>

**Declined for Enrollment**

It has been determined that it is not in the best educational interest of the student to enroll in the requested course(s). Should you disagree with our decision, you have an option to appeal to the Joint Executive Governing Board (Board of Education). Please contact Regina Marsh, Director of Community Partnerships & Engagement, [rmarsh@normandysc.org](mailto:rmarsh@normandysc.org), 314-280-3987 to begin the appeal process.

<b>Name of Virtual Course</b>	<b>Reason for Denying Enrollment</b>

\_\_\_\_\_  
Counselor Name

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator Name

\_\_\_\_\_  
Administrator Signature

\_\_\_\_\_  
Date